
Highlands Mutual Water Company

14580 Lakeshore Drive
Clearlake, Ca 95422

Regular Meeting

February 24, 2021

AGENDA

1. Call to order – 2:00pm
2. Public Input/Guests
3. Approval of Minutes
 - a. Regular Meeting – January 27, 2021
4. Operations Report – General Manager, Jeff Davis
5. Business Office Report – Office Manager, Magen Estep
6. Financial Statements
 - a. Check Register
 - b. Profit & Loss Statement
 - c. Balance Sheet
 - d. Cash Flow
 - e. Accumulated Benefits
7. Old Business
8. New Business
 - a. Capitalization Policy
 - b. Review 2021 Draft Budget
 - c. Payroll Checking Account Initial Funds Transfer
 - d. Closed Session
9. Report of the Board
10. Adjournment